

**INDIAN HILLS HOMEOWNERS ASSOCIATION
DESIGN REVIEW APPLICATION
(Owner to complete)**

Please complete and include this request form, along with TWO (2) sets of your proposed home improvement plans on 8 1/2 x 11 size paper. Incomplete applications will not be considered and will be returned. Mail or deliver the application to:

Desert Resort Management
P.O. Box 4772
Palm Desert, CA 92261

Office Hours:

Monday – Friday 8:00 am – 5:00 pm

NAME: _____ DATE: _____

ADDRESS: _____

PHONE: _____ UNIT: _____

JOB DESCRIPTION: _____

PROPOSED STARTING DATE: _____

HOMEOWNER SIGNATURES

**PLEASE INCLUDE THE FOLLOWING
INFORMATION WITH YOUR REQUEST:**

1. Description of improvement/landscaping.
2. Location of improvement to unit and the dimensions.
3. Complete dimensions of improvement proposed.
4. Measurements of Improvements in relationship to unit and neighboring unit(s) line.
5. Description of materials and color scheme.
6. Plan review fee of \$25.00
7. Two (2) sets of plans 8 1/2 X 11.
8. Signed copy of Conditions for approval and disclaimer attachment.

ARCHITECTURAL COMMITTEE _____ DATE: _____

*This approval form consists of four (4) pages.

9/17/07

CONDITIONS OF APPROVAL AND DISCLAIMER

1. Unless specifically agreed otherwise in writing by the Board of Directors, approval of the submitted plans is expressly conditioned upon the owner agreeing to assume the cost for any additional maintenance directly or indirectly caused by the proposed modification(s), addition(s), or improvement(s).

2. During the approval process, the Association may require that its architect, landscape consultant, attorney, contractor, etc. review the proposed plans. **SUCH REVIEW (S) ARE VERY LIMITED IN SCOPE AND MAY NOT BE RELIED UPON BY THE OWNER TO ENSURE CORRECTNESS OF PLANS FROM EITHER A LEGAL, ARCHITECTURAL, STRUCTURAL, ENGINEERING, LANDSCAPING, ETC. STANDPOINT.**

3. The applicant FURTHER AGREES AND REPRESENTS that, as a condition of submittal, they have independently reviewed and confirmed that the proposed plans are correct from a legal, structural, architectural engineering, and/or landscaping standpoint and will not in any way, other than that which has been disclosed in the application, negatively impact the Association or cause damage or additional maintenance to Association-owned and/or-maintained property.

4. The applicant FURTHER AGREES AND REPRESENTS that the applicant has complied with all applicable Federal, State, County and City law, and ordinances, and has obtained all necessary permits in connection with the proposed plans. Applicant further agrees to send copies of all permits to the Association prior to the actual implementation of the proposed plans.

PLEASE NOTE THAT APPROVAL OF THE PROPOSED PLANS BY THE ASSOCIATION DOES NOT CHANGE OR ABROGATE THE APPLICANT'S OBLIGATION TO OBTAIN ALL NECESSARY PERMITS AND/OR COMPLY WITH ALL APPLICABLE GOVERNMENTAL REGULATIONS.

Dated: _____ Accepted by: _____

Applicant's Signature

Applicant's Name

9/17/07

FACING & ADJACENT NEIGHBOR STATEMENT

FACING NEIGHBOR:

Name:	Building#	Unit#	Signature
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FACING NEIGHBOR:

Name:	Building#	Unit#	Signature
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ADJACENT NEIGHBOR:

Name:	Building#	Unit#	Signature
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ADJACENT NEIGHBOR:

Name:	Building#	Unit#	Signature
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The neighbors have seen the plans I am submitting for Architectural Committee approval (see above verification). I understand neighbor objections do not in themselves cause denial; however, the Architectural Committee will contact neighbors to determine their objections and their appropriateness, if necessary.

Submitted by:

Name: _____ Date: _____

Address: _____

NOTICE OF COMPLETION

Notice is hereby given that:

The undersigned is the owner (s) of the property located at:

(Street & Unit No.)

(City)

The work of improvement on the described property was COMPLETED on:

_____ day of _____, 20__ in accordance with the Architectural Committee written approval through the above owners plans and submitted package.

Name of Owner: _____

Signature of Owner: _____

Dated: _____